



Description	Whitebox and barcoding product code update
Creation Date	02.07.2021
Product Change Notice Number	NOC 2107
Revision	1.0
This Product Change Notice supersedes the following documents:	N/A

1. Description and Reason for Change

We are writing to inform you that as part of our aim for continuous improvement, we are updating our product codes for whitebox and barcoded products with immediate effect. The change is being made to improve ease of quoting, ordering and stocking. Basic customizations are currently processed via multiple lines on an order and/or with notes however with the new product codes we will be able to track requirements more simply within the new product code specifications. Additionally, we will be able to accurately monitor sales of these basic customizations to inform stock levels, with the aim of reducing lead times for basic customization.

2. Communication Distribution – Need to know list

Customer’s Procurement	Sales Managers to inform
Customer’s End User	Sales Managers to inform
Customer’s Service Team	Sales Managers to inform
Brooks Life Sciences Service Team	Product Management to inform
Brooks Life Sciences Customer Care Team	Product Management to inform

3. Classification of Change

Customer Notification	Yes
Information Only	

4. Impact of Change

Any products that are sold with a basic level of customization including whitebox packaging and/or barcoding (standard and custom) will each be given a unique product code by way of a suffix to the core product code. This change will streamline the quoting and ordering process for the affected part numbers as detailed in section 5 below. The list price of each customization will be unchanged however the pricing will be rolled into one product code. Gamma treated and individually treated product are already processed in this manner using the suffixes /ST and /IP, respectively.

5. Affected Part Numbers

Item Number	Description
White Box product -WB	<p>Current process: Standard part code is ordered with a note on the PO that it needs to be packed as white box product</p> <p>New process: -WB will be added as a suffix to the part code</p> <p>Examples: 4TI-0960 (standard packaging) becomes 4TI-0960-WB (whitebox packaging)</p>

<p>Single barcoded product – standard barcodes /SBC</p>	<p>4TI-05381 (standard packaging) becomes 4TI-05381-WB (whitebox packaging)</p> <p>Current process: Standard part code is ordered with a secondary line of 4TI-006. Barcode form is no longer required as barcoding will follow our standard specifications.</p> <p>New process: /SBC will be added as a suffix to the part code. The additional line of 4TI-006 is no longer needed. A barcode form is not required as barcoding follows our standard specifications.</p> <p>Examples: 4TI-0960 (standard product) becomes 4TI-0960/SBC (single barcoded plates)</p>
<p>Double barcoded product – standard barcodes /DBC</p>	<p>Current process: Standard part code is ordered with a secondary line of 4TI-005. Barcode form is no longer required as barcoding will follow our standard specifications.</p> <p>New process: /DBC will be added as a suffix to the part code. The additional line of 4TI-005 is no longer needed. A barcode form is not required as barcoding follows our standard specifications.</p> <p>Examples: 4TI-0960 (standard product) becomes 4TI-0960/DBC (double barcoded plates)</p>
<p>Triple barcoded product – standard barcodes /TBC</p>	<p>Current process: Standard part code is ordered with a secondary line of 4TI-008. Barcode form is no longer required as barcoding will follow our standard specifications.</p> <p>New process: /TBC will be added as a suffix to the part code. The additional line of 4TI-008 is no longer needed. A barcode form is not required as barcoding follows our standard specifications.</p> <p>Examples: 4TI-0960 (standard product) becomes 4TI-0960/TBC (triple barcoded plates)</p>
<p>Quadruple barcoded product – standard barcodes /QBC</p>	<p>Current process: Standard part code is ordered with a secondary line of 4TI-0011. Barcode form is no longer required as barcoding will follow our standard specifications.</p> <p>New process: /QBC will be added as a suffix to the part code. The additional line of 4TI-0011 is no longer needed. A barcode form is not required as barcoding follows our standard specifications.</p> <p>Examples: 4TI-0960 (standard product) becomes 4TI-0960/QBC (quadruple barcoded plates)</p>
<p>Custom barcoded product /CSBC /CDBC /CTBC /CQBC</p>	<p>Current process: Standard part code is ordered with a secondary line for the number of barcodes required per plate (see above). A barcode form is required stating location and content specifications.</p> <p>New process: /CSBC, /CDBL, CTBC, /CQBC will be added as a suffix to the part code. The additional barcode surcharge line is no longer needed. A barcode form is required stating location and content specifications.</p> <p>Examples: 4TI-0960 (standard product) becomes 4TI-0960/CSBC (custom single barcoded plates)</p>
<p>Single barcoded product in whitebox /SBC-WB</p>	<p>Current process: Standard part code is ordered with a secondary line of 4TI-006 and a note on the PO requesting whitebox packaging. A barcode form is not required as barcoding will follow our standard specifications.</p> <p>New process: /SBC-WB will be added as a suffix to the part code. The additional line of 4TI-</p>



	<p>006 and the note for whitebox packaging are no longer required. A barcode form is not required as barcoding follows our standard specifications. The same format is applicable across all barcoding options.</p> <p>Examples: 4TI-0960 (standard product) becomes 4TI-0960/SBC-WB (single barcoded plates, packaged in whitebox packaging) 4TI-0384 (standard product) becomes 4TI-0384/CDBC-WB (custom double barcoded plates, packaged in whitebox packaging)</p>
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Please note that the surcharge for small barcode orders below 500 plates (4TI-007) will still need to be applied as a separate line, if applicable.

6. Replacement Products

Not applicable

7. Recommended Action

Sales managers should provide their customers with updated quotes reflecting the new product codes.

To allow our customers time to transition over to the new codes, Brooks Customer Care team will work to transfer over any open orders to the new product codes, where required. In addition, any new orders placed before updated quotes are received, will also be managed on to the new product codes.

Existing stock will be relabeled to reflect the new product codes.

8. Specification of replacement products

There will be no changes to the products. The changes only impact the product codes to be ordered.

9. Timeframe for implementation

Effective immediately.

10. For more information please contact Brooks Life Sciences

If you require further information, please contact your local Account or Distribution Manager, or call our Customer Service team on

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Europe	+44.0.161.777.2000
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